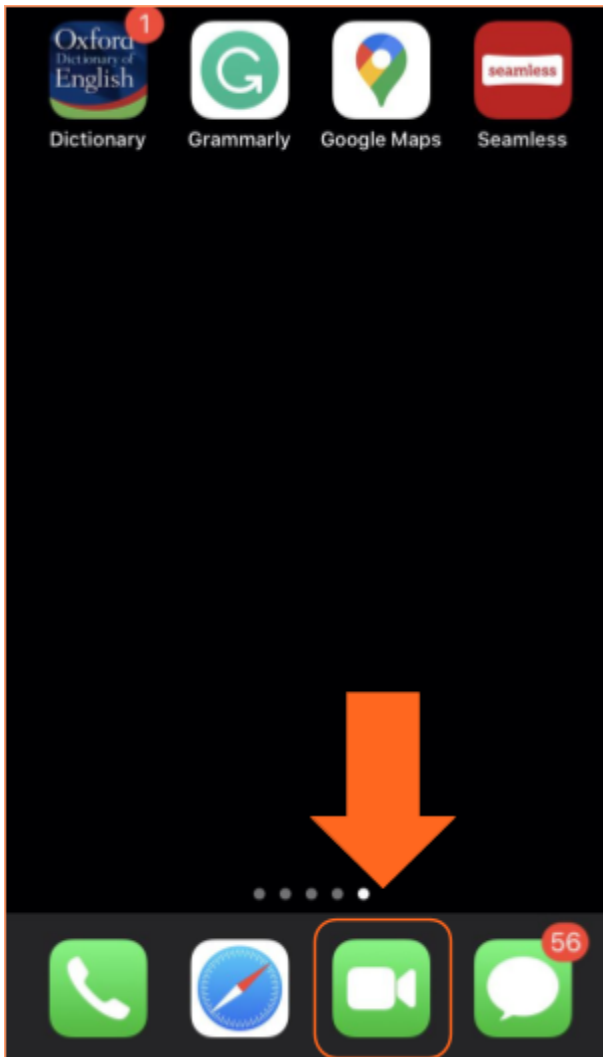# Candoo How To Use FaceTime on your iPhone & iPad

To print this guide, go to "File" and click "Print".

Step 1: Start FaceTime

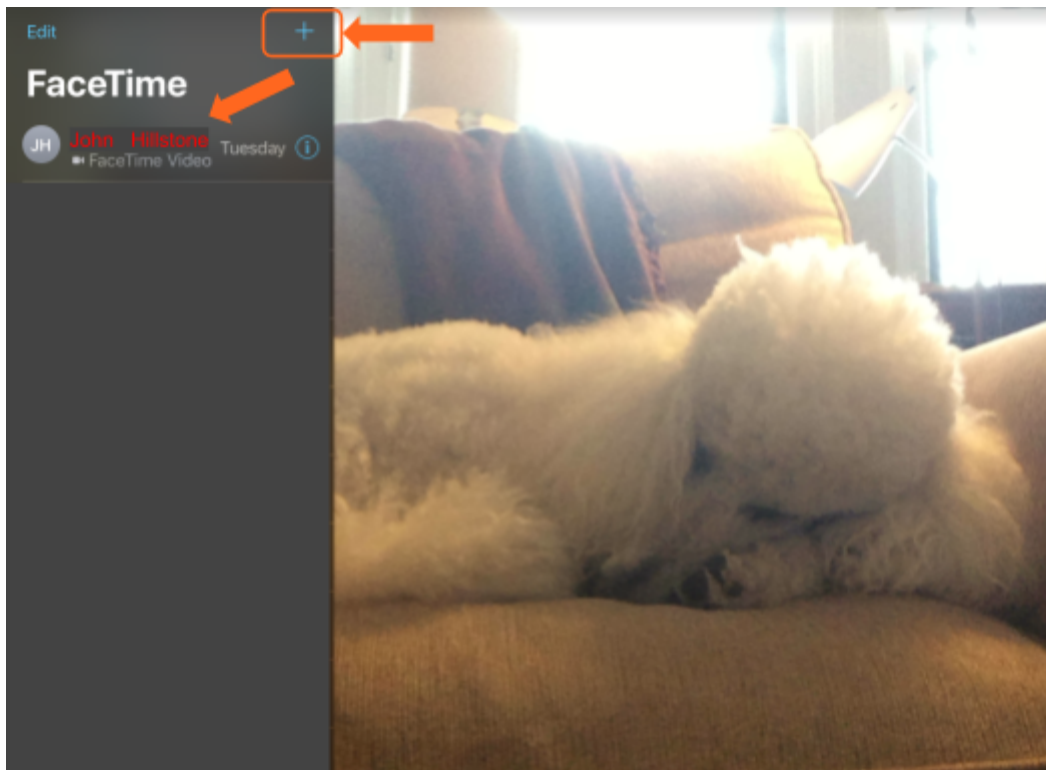Tap the FaceTime icon on your iPad or iPhone Home screen to launch the FaceTime app.
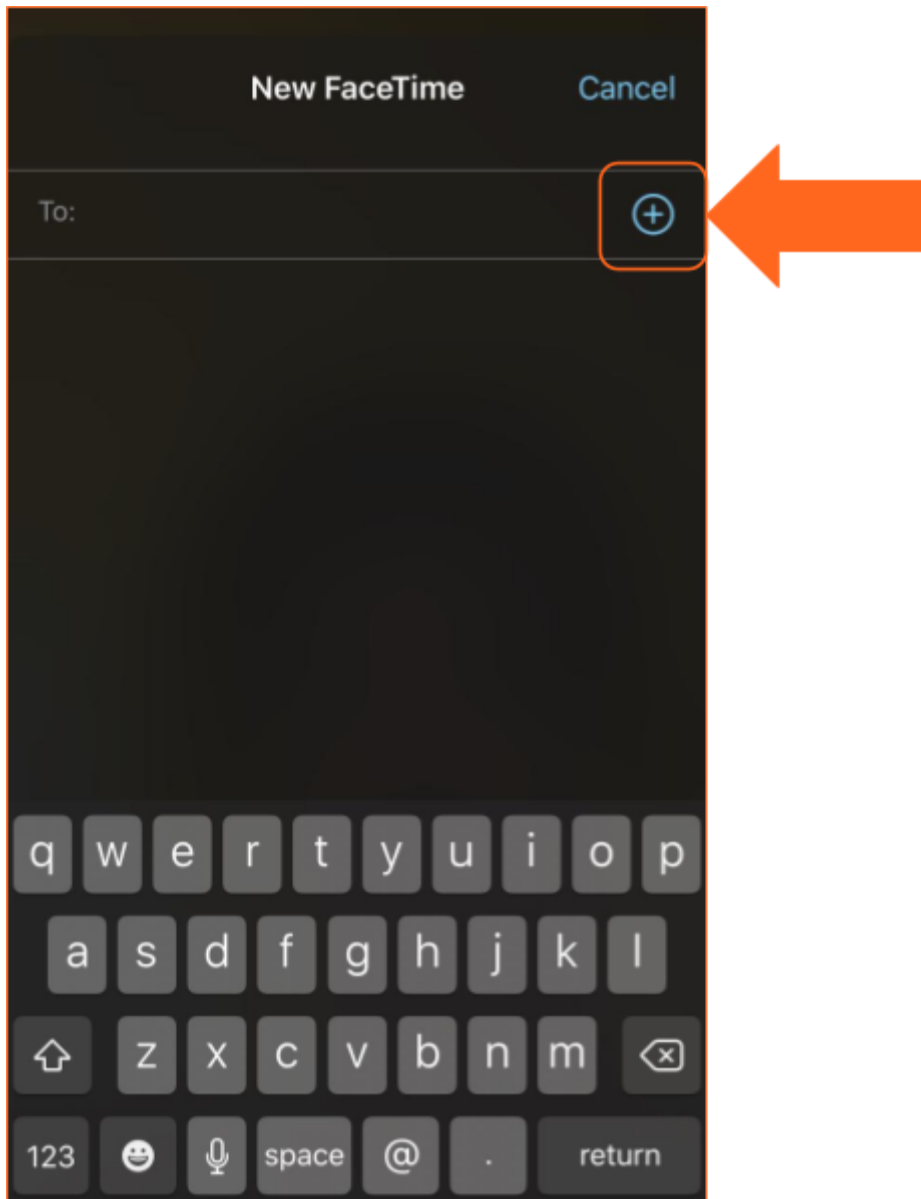
Step 2: Choose who you want to call

On the iPad, you will see yourself on video (here's Annie, ready for her FaceTime call!). If you've used Facetime before, you will see names of previous callers. You can just click on the name. Or, you can click on the + sign on the top to enter a new name.
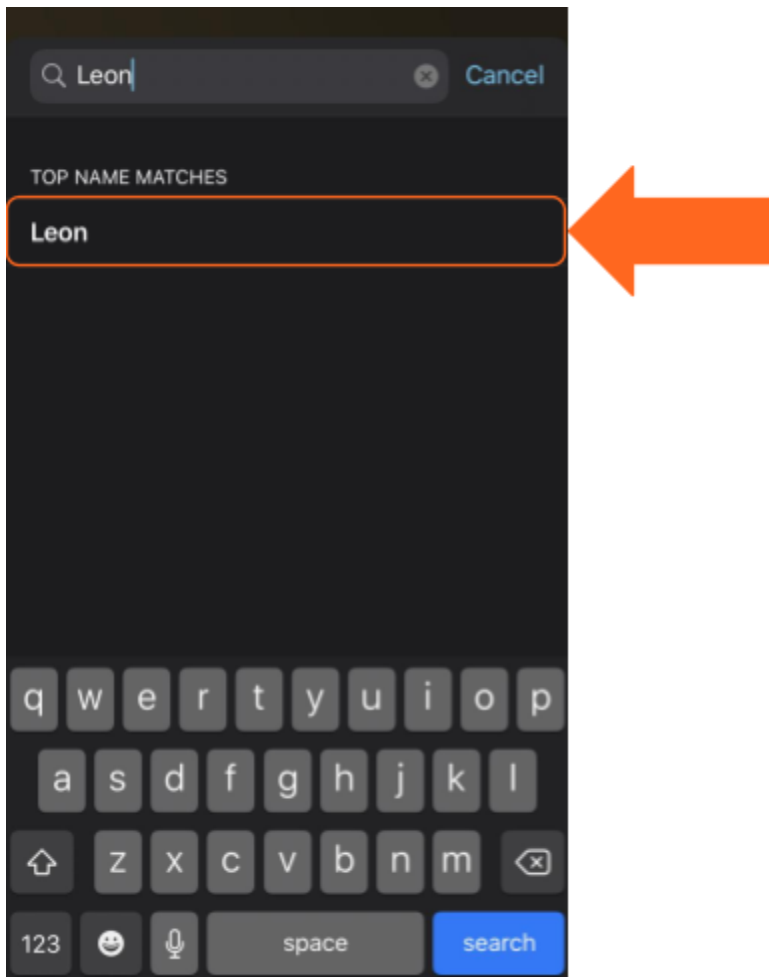
Step 3: Looking for contact

Tap the + icon on the right hand side of the screen.

Type in the contact you want to Facetime on the search bar and tap on the name of the contact.
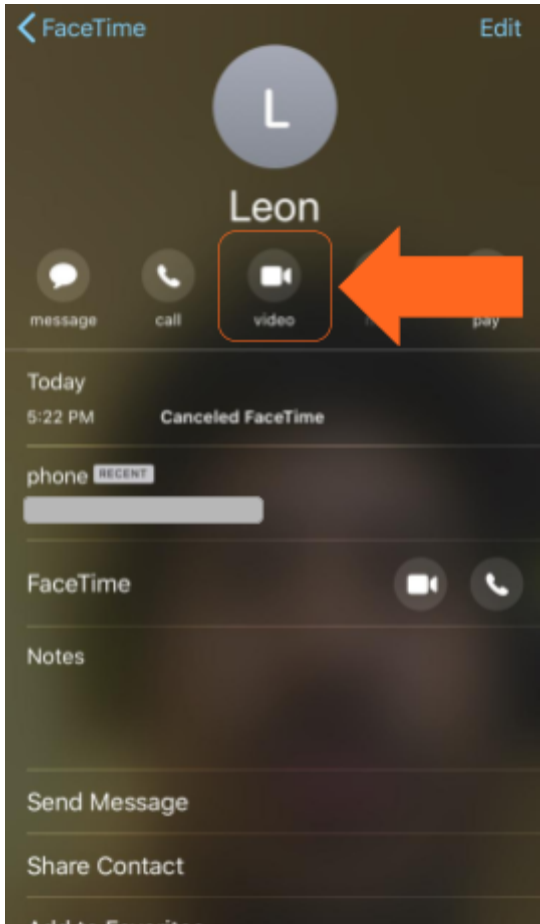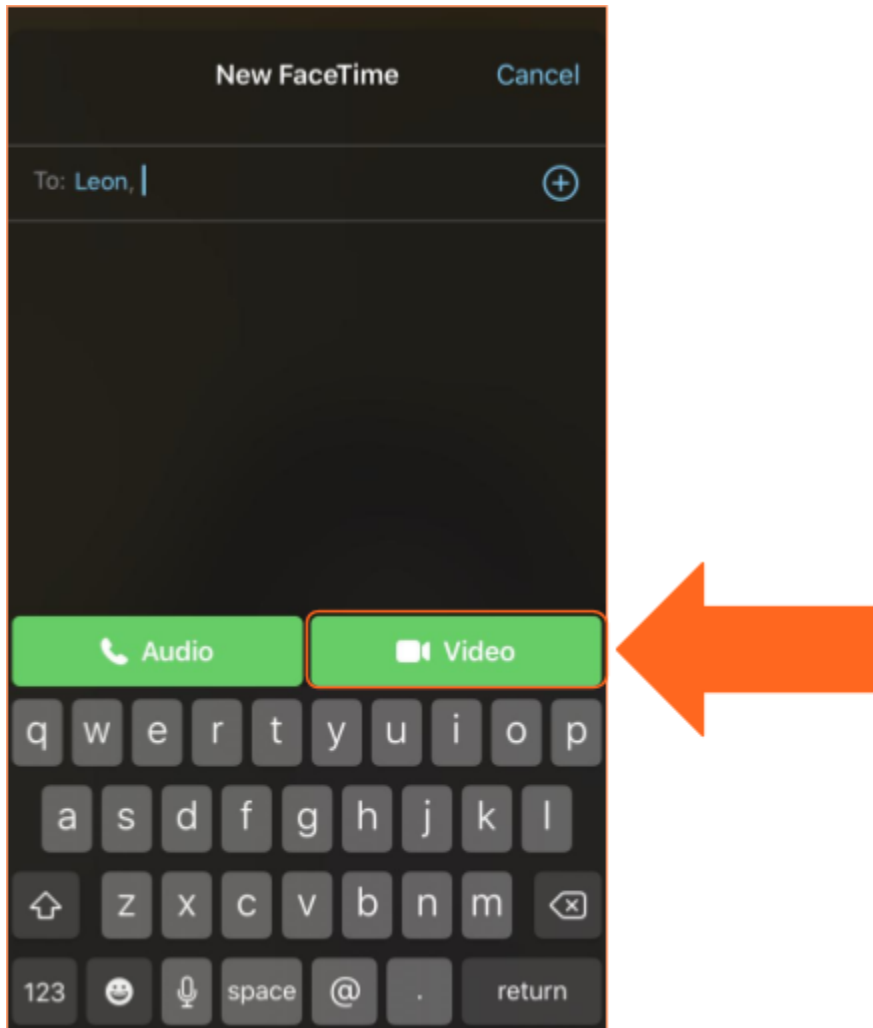
In the contact menu tap video

Step 4: Start Video Call

The contact's information appears at the right of the screen. You can choose to either make a video call or an audio call. Tap the appropriate button for your desired call. (video call)

If you need help setting up and using FaceTime, call us at 646-758-6606 or email support@candootech.com